

Driver Timesheet (One Timesheet Per Company)

Driver Name:	Week Ending:	Client Company:
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	Description of Works	Registration Plate	Start Time	Finish Time	Breaks	Hours Worked	Night Out Yes/No	Downloaded Digi card (COMPANY TO SIGN AND PRINT DAILY) Additional Notes
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								
Sunday								

Client Declaration: I certify that I am an authorised employee of the named client and that the above named Agency Worker has attended for assignment with us at the stated times and to our satisfaction. By signing this timesheet I certify that I have read and agree to be bound by the Terms & Conditions of Skipper Recruit Ltd, including payment terms. Once this timesheet has been signed, the actions taken as a result will not be able to be rectified. By signing this timesheet, this instructs Skipper Recruit Ltd to make payment to the temporary worker which can not be undone, rendering the signature and approval date of this timesheet final. No credits will be done, if this timesheet has been signed.

HOURS AGREED BY:	
NAME	POSITION
X	X
SIGNATURE	DATE
X	X
This timesheet MUST be returned by Monday 9am latest, email to TIMESHEETS@SKIPPER-RECRUIT.CO.UK	



